

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY

Complaints Committee Minutes

April 13, 2023

Department of Professional Licensing
Frankfort, Kentucky

A Complaints Committee meeting of the Kentucky Board of Licensure for Occupational Therapy was held via Zoom teleconference & in the Mayo-Underwood Hearing Room 133CE at 12:30pm on April 13, 2023.

MEMBERS PRESENT

Renee Causey-Upton
Andrea Brandon
Hugh Stroth

DPL STAFF

Jamar Carter, Administrative Section Supervisor

LEGAL COUNSEL

Sara Janes, Executive Advisor

Call to Order

Board Chair, Ms. Causey-Upton called the Complaints Committee meeting to order at 12:34p.m.

Approval of Minutes

The committee reviewed the meeting minutes from the March 9, 2023 complaints meeting. Ms. Andrea Brandon made a motion to approve the meeting minutes, Mr. Hugh Stroth seconded the motion & the motion carried.

Complaints Committee Report

- 2022BOT-00003 - Board Counsel provided an update from the Investigator. Complaint tabled until next meeting to allow the investigation to be completed.
- 2022BOT-00005 - Board Counsel updated the board that the licensee accepted & signed the Agreed Order. A signed Order Approving Agreed Order will be drafted by counsel, signed by the Board Chair & Section Supervisor on behalf of the Boards & Commissions Support Specialist then sent to the licensee. This complaint is now closed.

Adjournment

Mr. Stroth made a motion to adjourn the meeting at 12:49p.m., with no further items to discuss, Ms. Brandon seconded the motion and the motion carried.